

# **MEETING MINUTES**

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## **RICHLAND ELEMENTARY F.O.R. Club**

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**Date:** August 26, 2019

**Location:** Room 20

**Meeting Called to Order By:** Lena Meum

**Time:** 6:30 pm.

**Executive Board Attendees:** Lena Meum; President, Chelsea Walker; 1st Vice President, Breana Hope; Recording Secretary, Heidi Slack; Corresponding Secretary, and Angela Brown; Treasurer.

**Attendance:** Quorum is present

**Minutes:** No minutes presented or accepted.

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Introductions are made

- Ms. Childress is the literacy coach for the school

### **President's Welcome: Lena Meum**

-Welcome

- Thank you to everyone on committees.

- There is a Sign Up Genius on the website for committees.

### **Sponsorship Programs: Lena Meum**

- Put golf up on the site as well.

- Discuss having the sponsors of the school programs be included in the Golf Tournament sponsors as well.

## **Opt out letter: Angela Brown**

- We are sending these home in the Wednesday envelope
- Fundraiser Burnout
- Opportunity for people who don't want too/don't have time to participate to give back.

## **Budget: Angela Brown**

- This year we will really try to accurately track.
- The Posting Picnic fell short. Our goal was to make \$500. It brought in \$100. However, this was more of a community building event.
- We are differentiating more between community and fundraising events this year.

## **Spirit wear and spirit day: Heidi Slack and Forum**

- Students to wear Richland gear or any royal blue on every Friday.
- Every Friday teachers to count number of students participating and send the numbers to the FOR Club. Teachers to do a percentage as some of more/less than others.
- On the last Flag Salute days we would recognize which class has the most and they are recognized and will gain possession of a school spirit trophy until the next flag salute.
- To be grouped as lower (Tk/Kinder/1st and 2nd) and upper (3rd/4th/5th)
- Teachers present like the idea, teacher rep to send email to teachers for suggestions and opinions.
- Teacher Rep or Jen Long to create a google docs to track the numbers and auto populates to the FOR Club.

## **REPORTS AND COMMITTEE UPDATES:**

### **Principal Update: Per Lena Meum**

- Running club needs volunteers. They meet MWF at 8:15 - 8:45 am and volunteers are needed

to track laps.

### **Teacher Representative Update: Kim Klimas**

- Thank you to FOR Club. Thank you for breakfast and super cool.
- They are excited for Classroom Support Program to be developed.

### **Classroom Support Program: Lena Meum**

- Last year 10% from APEX went to classroom support.
- the FOR Club board is currently looking into classroom support sponsors.

Per Teacher Rep: Teachers pay for all their supplies. They can't ask for donations because they don't want students or parents feeling like some can and some can't. Teachers want a worry free zone where students come in and their education is provided for. Also, directly asking for donations is illegal. However, teachers are open to donations. About \$1000 teachers spend and give to Richland.

### **Carnival - Lena Meum**

- The first meetings used to be monopolized by carnival. However, if you would like to be involved in the planning of the Carnival the meetings are as follows:

Thursday September 12 @ 7:00

Friday, September 27th @ 2:00

Monday October 7th: Time TBA

Friday October 18th @ 2:00

- We tried to do afternoon and evenings to make sure different people could come.
- The Haunted house will not be on Saturday only Friday. Last year, we couldn't find volunteers to help on Saturdays.
- The board will get all the information out to teachers within the next two weeks.
- Teacher Rep to get the board a list of which teachers need room parents.
- Discussion to newcomers on what a room parent is.
- Haunted house is not open on Saturday opens up a whole slot of parents who couldn't volunteer

before and now can.

- The board is also asking for spring help from room parents. Grad walk/sailing on. Assign a grade per each short event. If room parent can't do it then they can coordinate with other parents such as on a Sign Up Genius.

### **Silver Graphics: Lena Meum**

- Teachers are working with students to design and create artwork for the fundraiser.
- Art to be delivered the 8th of October
- Order forms will be out the 31st of October
  
- Paper orders are due the 8th of November and Online orders are due the 20th of November.
- Keepsakes will be at the school by the 11th of December and will be distributed shortly after. They will be here in time for Christmas.
- If for some reason you would like to order art with art other than the art created at school, there is an upload option for unlimited possibilities.
- There will be a booth for Carnival to display products and to answer questions.

### **Box Tops: Chelsea Walker**

- Box Tops have gone digital. You can download the app and submit your receipt.
- The receipt has to be scanned within 14 days. Scan any receipt because sometimes you also get a bonus like a \$1 coupon at Costco. We can post on FB if there are any specials.
- Questions as to what does this mean for class incentive? We will know before first collection by November 1st.
- Financially speaking our goal this year is a lot different from our huge amount last year as it was a rare gift that was given of a surplus of box tops from a donor.

### **Dine Outs: Per Angela Brown**

- Randi has scheduled about two a month.

- The first one is at Freddys.
- We are hoping to make about \$2,500 for the whole year.

## **Yearbook: Jen Long**

- There are soft (\$20) and hard cover (\$32) options. Prices for soft cover will go up throughout the year.
- They are on sale now.
- Option to have name imprints.
- Theme is then and now, vintage Richland.
- Yearbook has yearbook camera now. It is in the office for checkout so they can have higher quality pictures. However, cell phone pictures are still encouraged and welcomed.
- Attempting to partner with middle school students to have them come over and take pictures. Perhaps for the Carnival.

## **Round Table**

## **Old Business**

## **New Business/Agenda**

- Board to work out details about Golf Sponsorship and tying in perks to Mustangs Sponsorship.
- Collaboratively develop a classroom support program (Board and Teachers).
- Include classroom support in areas available for sponsorship (Board).
- Board to develop spring assignments for Room Parents and deliver them to teachers.
- Board to discuss classroom incentive for box tops as it is now digital.
- Yearbook to reach out to middle school to discuss options for them take pictures for the yearbook.

## **Action Items**

- Create a google doc for teachers to track spirit wear participants that auto-populates to the FOR Club (Jen Long)

- Post Halloween Carnival dates and times to website (Breana)
  - Get FOR Club a list of which teachers need a room parent (Teacher Rep)
  - Deliver the teachers all the room parent Halloween Carnival documents/information within two weeks of the meeting date (Heidi and Chelsea Stollmeyer)
  - Post to Facebook if there are any bonuses on scanning boxtops receipts. (Heidi)
  - Reach out to volunteers to find help with Running Club (Heidi)
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**Meeting Adjournment:** 7:24 pm

**Minutes Compiled by:** Breana Hope