

# MEETING MINUTES

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## RICHLAND ELEMENTARY F.O.R. Club

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**Date:** May 20, 2019

**Location:** Room 20

**Meeting Called to Order By:** Randi Montoya

**Time:** 6:00 pm.

**Executive Board Attendees:** Randi Montoya; President, Lena Meum; 1st Vice President, Angela Brown; second Vice President, Breena Hope; Secretary and Samantha Mayberry; Treasurer.

**Attendance:** Quorum is present

**Minutes:** Minutes from April 29th, 2019 are presented and accepted.

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### Officers' Reports

#### **Randi Montoya -**

##### **Bingo De Mayo**

- The event brought in \$2,200, which was over the budget.
- The Club identified great new donors that it hadn't worked with in the past in regards to the silent auction, liquor donors, and wine (Jimbos).

##### **Sailing on.**

- Randi is shadowing Vanessa Rojas to take over in subsequent years.
- We are looking for 4th grade parent volunteers. Volunteers will get saved seats in the front row when their children graduate the following year. Volunteers would help with set up, getting ice, decorations, and chairs.
- Set up will be the night before and decorations can be set up during school hours, 12:15-1:30.
- Volunteers also are needed for decorations when high schoolers come for the Graduation Walk

which is Monday @ 1:45, June 10th. Randi has supplies and she will hand it over. There will be a balloon arch and red paper for a red carpet walk. There will also be orange cones on runners which will go down each side. There are lays for them to wear.

## **Lena Meum -**

### **APEX Fun Run**

- She met with Boosterthon and APEX.
- The concern was the % back to the company which the school was losing. This year the sliding scale allowed us to take home more because the school raised so much. Boosterthon is a little different in that it offers a personalized event along with a personalized school shirt.
- The Club signed with APEX however, language was added that if Richland makes personalized shirts we will let them know 30 days before the event and \$3000 will be added to our contract.
- Next year the event will be a week after spring break and therefore will not be in the year book.
- There were a bunch of white shirts donated in youth M and L and also corporate sponsors may help pay for the shirts.

### **Committees:**

- Carnival has 3 open spots. The major ones are filled and we will need help with food vendors, set up and tear down, and raffle baskets. This committee would last the length of the first 6 weeks of school.
- Decorating Committee (year long for all events); Library Committee (year long help with AR at the library before school, library updates and book fair). Golf Committee (3 spots filled and a few more are needed), Student Store (5-10 people as backup volunteers), Finance Committee (2 or so meetings a year and possibly a representative from each grade. This committee could give recommendations about programs, STEAM), Yearbook (Jen Long will head for next year), Staff Appreciation, Pony Pals, Appreciation Committee, Fun Run (April Villafana to head this and 2 other people to help her with shirts and day of logistics).
- Other suggestions: Bingo Committee (Randi Montoya to head). Dineouts and Box Tops Committee (Samantha to head but would love more help). Perhaps this could be the 'Ongoing Fundraiser Committee'. Copy committee, Donation Committee.

- If have anyone has any ideas, please let the board know.
- Batch of new parents coming in and we could perhaps find people during Back to School Night.

### **Angela Brown**

#### **Lion King**

- Performance on Thursday 6pm @ Woodland Park Middle School.
- Pay at the door.
- Selling roses for \$1 at the door.
- There will be a performance at school tomorrow and students need to wear their shirts.
- Kids to be dropped off at 4:45, doors open at 5:30.
- The venue is flat seating and performers walk through the audience.

### **Breana Hope**

#### **Silver Graphics**

- Orders are open until last day of July
- The Board is excited to bring this back next year and the board is currently working on a date.

### **Samantha Mayberry**

#### **Financial Update**

- See Handout. Update from previous.

#### **Movie and Yearbook signing:**

- The books will be here on time this year. There will be a limited quantity of books available for purchase there and pre-orders can be picked up. If there are any left over, they will be available for purchase later at the school. There are still yearbooks left over from last year and we will bring them out to have them available for purchase for \$5.
- The movie starts at 6:00. \$5 or ream of paper at gate for adults and school age children. .
- Spring break we posted ideas and sent out survey to teachers. Each teacher got a vote. The original Mary Poppins won. It is 2 hours and 20 minutes. The movie may start before dark so it can end before 10.
- There are no volunteers signed up as of yet. Possibly AVID to help.
- Kona, Chik Fil A, and Rush Coffee and we will be selling drinks and snacks.

## **Committee Reports**

### **Principal Update- Julie Barbara**

- See handout of upcoming events.
- Student Council thanks us for popsicles, however they were molded and thrown away so the sale was canceled. They are prepared to do it again if FOR Club could front them the funds. They have crew ready to go. FOR club to discuss. Have to be fruit juice bars. Money will go to nets for the soccer goals, which would be a ballpark of \$65-85. 300 popsicles needed.

### **Teacher Representative: Kim Klimas**

- Thank you to FOR Club for TA week and Lunch and Breakfast. Very grateful for all the little things all week.
- Kjerstie would like to put out an announcement to help with Exploration Dig and the Mural Coloring for World Oceans Day, Monday June 10th mural day 9:15-12:30. There are 4 rotations and a couple volunteers will be needed for each rotation. However one rotation is an assembly.
- Kim to email Kjerstie to see how many volunteers she needs.
- Heidi to set up a sign up genius.

### **Discussion:**

-**Student Store:** How are things getting wrapped out. Bags are not selling, shirts are not selling, other items aren't selling so Mary is discounting. Per Julie: Do not discount shirts as we can sell them later at full price.

**Lost and Found:** organize before open house to make it easier to go through items. After that any items left will be donated. Two parents are helping out.

## **Old Business**

- FOR Club votes to cover cost of Popsicles for Student Council.

## **New Business/Agenda**

- Board to look into corporate sponsors and personalized Shirts for APEX
- Board to brainstorm and formulate information for new Committees

- Board to discuss dates for Art Fundraiser for 2019/2020

### **Action Items**

- Volunteers needed for Sailing On. (Heidi)
  - Volunteers needed for Graduation Walk anywhere from 12:15 -1:30 to help set up decorations (Heidi)
  - Get yearbooks from 2018/2019 school year to sell at yearbook signing (Jen)
  - Email Kjerstie to see how many volunteers are needed for Exploration Dig and Mural Coloring for World Oceans Day and get information to Heidi. (Kim)
  - Set sign up genius for Exploration Dig and the Mural Coloring for World Oceans Day, Monday June 10th mural day 9:15-12:30 (Heidi)
  - Let Mary know to not discount shirts in Student Store. (Randi)
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**Meeting Adjournment:** 7:24 pm

**Minutes Compiled by:** Breena Hope