

# MEETING MINUTES

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## RICHLAND ELEMENTARY F.O.R. Club

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**Date:** February 4, 2019

**Location:** Room 20

**Meeting Called to Order By:** Randi Montoya

**Time:** 5:00 pm.

**Executive Board Attendees:** Randi Montoya; President, Lena Meum; 1st Vice President, Angela Brown; second Vice President, and Breena Hope; Secretary.

**Attendance:** Quorum is present

**Minutes:** Minutes from November 26th, 2018 are presented and accepted.

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Introductions are made by the board and the quorum.

### Officers' Reports

#### **Randi Montoya -**

##### **Student Store:**

- Suzy accepted a new job and needs to turn over Student Store to someone else starting this week.
- There are currently other people volunteering to help on Fridays.
- The position would entail selling at the store every Friday, inventory, ordering and bookkeeping.
- Mary is interested. She will try it out for a few weeks with the intention of possibly running it. She has experience as an administrative coordinator at Keiser as well as bookkeeping and banking experience. She also teaches art for steam at the school.
- The Treasurer is responsible for tracking the income of the Student Store.

- Heidi to make a spreadsheet for her to log sales.
- [richlandvolunteering@gmail.com](mailto:richlandvolunteering@gmail.com) will be the new contact email for volunteers in the store.

### **Wine night**

- Took in \$907.80 and was a first time event

### **Box Tops**

- Due next Thursday.
- Incentive of extended recess will be on a Friday (date TBD) at 2:05.
- Top class in every grade will receive incentive.

### **Lena Muen -**

#### **Golf Tournament**

- March 23rd 1pm at Twin Oaks Golf Course.
- Golf Committee has reached out to sponsors and has, so far, raised \$4500. Hopefully more to come.
- Newsletter will reach more parents.
- Still looking for the tournament sponsor, which is \$5000.
- Tickets went on sale on the 1st of January. Early bird pricing \$360 for foursome, ends on the 28th of February. After February 28th will be \$400 for foursome.
- There will be a silent auction.

### **Angela Brown**

#### **FOR Club Board**

- Positions opening up will most likely be Corresponding Secretary, Vice President and Treasurer.

#### **Disney Land**

- We received the 20 tickets we applied for.

- It is an annual application process.
- We will be raffling or auctioning them off periodically throughout the year at different events.

## **Breana Hope**

### **Bylaws**

- Bylaw Committee worked through the break to edit the bylaws and the final is prepared and posted on the schools website along with the original.
- Everyone is encouraged to have a look, note any changes and contact us with the suggestions at [forclubsecretary@gmail.com](mailto:forclubsecretary@gmail.com).
- The new Bylaws are scheduled to be voted in at the next meeting.

### **Valentine Dance**

- The theme is “You’re Out of This World, Valentine”
- The gym will be available to decorate at 1:30 on Friday, the 8th. The decorations coordinator will be there at 2.
- Avid volunteers to be there at 4 to help with anything that needs help. They will be selling food and helping with other things when the dance starts.
- Pencil Grams will be available for purchase at the event.
- DJ will be announcing Hullhoop contest and dance off. (TK, Kinder and 1st together, 2nd and 3rd together, 4th and 5th together and teachers, staff and parents all separate.)
- Student winners to receive \$5 to student store. Adult winners will receive bragging rights.

### **Art Fundraiser with Silver Graphics**

- Teachers are working with Mrs. Blackwell and having students design art during class, makers space or STEAM. This art work will be mailed into the company on February 22nd.
- The company makes this art available to print on over 50 different items, products range from \$6 to \$38, and the school receives 33% profit.
- Order forms will be distributed March 14th.

- Paper orders will be due March 25th and online orders will be due March 29th.
- Products will be delivered to the school April 24th and will be distributed in time for Mother's Day and Father's Day.

## **Committee Reports**

### **Teacher Update**

- Thank you to the FOR Club for supporting the arts and Luminary Arts.
- There are over 100 participants in Lion King.
- The play will be performed at Woodland Park Middle School, which offers tons of space, on May 23rd.
- Art will be ready to be collected by 11th for art fundraiser.

### **Talent Show**

- Sasha will be doing a talent show this year. More information to be in eblast.
- Auditions will be held in February. More info will be in the flier doing home this week.
- It will be March 28th at 6:00.

## **New Business/Agenda**

- Mary to take over the Student Store, effective immediately.
- Collect Box Tops.
- Bylaws to be voted on in February meeting.

## **Action Items**

- Create spreadsheet for logging sales in Student Store (Heidi Slack).
- Reach out to Sponsors for Golf Tournament (Golf Committee).
- Art for fundraiser to be mailed in February 22nd (Breena).
- Compile totals for the Halloween Carnival (Randi and Samantha)

## **Discussion**

- Julie asks about the totals for carnival and if they are in. The Club is still waiting on trash bill.

It is agreed to estimate the bill and get a total out as soon as possible.

- Kim asks about the black dividers for the haunted house because they were taken with the trash.

They are available at Home Depot for a reasonable price. FOR Club to provide them next

Halloween Carnival.

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**Meeting Adjournment:** 5:30pm

**Minutes Compiled by:** Breana Hope